



Explore Power BI

Audience

This course is aimed at consumers of Power BI services who need to review and interact with shared content to better understand the data being presented.

Outcomes

You will gain a fundamental understanding of what Power BI is, how it can be used in the workplace and how you can interrogate reports shared with you.

Course Content

Navigating around the Power BI Report Server/Power BI Pro depending on customer's licensing.

Power BI concepts and terms

How to use a report

Navigating to the report pages

Slicing and dicing the data

Drilling down to the details

Exporting the data to Excel

Quick Access to existing reports

Examples of Power BI used in the workplace

Duration

1 hour with time for questions and answers

Price

£200 for 8 delegates online

£25 for each additional delegate





Power BI: My First Report

Audience

For individuals who are looking to understand how to create a basic report to visual their data in a meaningful way.

Outcomes

Using Excel data you will be able to produce a basic report to visualise data for colleagues to view.

Course Content

- Power BI concepts
- How to connect to data sources
- Upload tables from Excel spreadsheets
- How to create links between data sets
- Create, arrange & format visualisations
- Use slicers to filter visualisations
- Add filters to a page or a report

Duration

1 hour with time for questions and answers

Price

£200 for 8 delegates online
 £25 for each additional delegate

Prerequisites

Must be familiar and confident with the content in Explore Power BI

